

	Standing Working Group for Regional Rural Development in SEE (SWG)																															
	Operational Plan														January 2013 - December 2013																	
	26.03.2013				Time Frame																											
	Description of the activity	Beneficiary/Target group	Location of implementation	Date of execution	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec																
1	General SWG /Head Office Activities																															
1.1	Steering and facilitation of political/policy discussions regarding SWG	Ministries of Agriculture in SEE	N/A	throughout the year																												
1.2	Fund raising and contacts with donors/partners	Donor community, implementing agencies, governments and EC	N/A	throughout the year																												
1.3	Preparation of new SWG regional project proposals	SWG Member Institutions/countries	SWG Head Office	throughout the year																												
2	CORE ACTIVITIES Assembly meetings, Policy and Political Forums, Working Groups																															
2.1	26th SWG Assembly session - replanning of activities, organizational issues, statutory issues and operational manual	SWG assembly and partner institutions	Hungary	16-19 April																												
2.2	27th SWG Assembly session (assessments of achievements, replanning of activities)	SWG assembly and partner institutions	Albania	10-13 September																												
2.3	28th SWG Assembly session (annual reporting, financial reporting and SWG Assembly decisions)	SWG assembly and partner institutions	Bulgaria - TBC	03-06 December																												
2.4	Agricultural Policy Forum 2013	SEE ministry representatives, academics and various stake holders	Kosovo*	15-18.October																												
2.5	Annual meeting of Ministers of Agriculture from SEE	Ministers of Agriculture from SEE, EC and supporting governments	Serbia	14-16 November																												
2.5.1	Ad- hoc Ministers Meeting related to Food Safety	Ministers of Agriculture from SEE, EC and supporting governments	BiH	4-5 April																												
2.6	Global Forum for food and agriculture 2013 - trade and global food security	SWG Member Institutions/countries	Germany	16-20 January																												
2.7	SEE Water and Forestry - SWG expert advisory group	SWG EAG Members	Austria/ Kosovo*	12-15 March / 15-18 October (APF)																												
2.7.1	Study tour - Rural development through sustainable water and forest management	SWG EAG Members	Austria, Germany	09-15 June																												
2.8	SEE Working Group on Wine - SWG expert advisory group (first meeting)	SWG EAG Members	Serbia / Bulgaria	April, TBC																												
2.9	SEE Organic Agriculture - SWG expert advisory group	SWG EAG Members	BiH / Italy-TBC	26-01 February / September																												
2.10	SEE Fresh Frutis and Vegetables - SWG expert advisory group	SWG EAG Members	Macedonia	February 2014?																												
3	Activities related to cooperation with FAO																															
	East Agri Investment Center meeting - round table on Area Based Development	TBC	Serbia	December (exact dates to be confirmed)																												

[illegible]

